

# Ilketshall St. Andrew Parish Council

## Minutes of 2<sup>nd</sup> September 2024, 7.30 pm, held at the Village Hall

Attendees: R. Apps [RA], I. Braid [IB], G. Godfrey (chairman) [GG], J. Harrison [JH], L. Ingham [LI], C. Ward [CW], and P. Ward [PW].

Total members of the public: 1.

Also in Attendance: T. Newby. County Cllr Cloke (arrived late).

1. **Welcome** – GG noted the sad loss of Peter Aldous representing us and congratulated Adrian Ramsey.
2. **Apologies** – No apologies were received.  
District Cllrs Hammond and Speca sent their apologies.
3. **Declarations – Pecuniary and Other:** No declarations were noted.
4. **Minutes** – confirmation and signing of the minutes of last meeting held on 20<sup>th</sup> May 2024.

RESOLVED to agree the minutes of 20<sup>th</sup> May 2024, unanimously agreed.

5. **To discuss any outstanding items from previous meetings not on this agenda.**

- a. Update on Shipmeadow Solar Farm. RA read out a statement -  
“For your parish council update, we are continuing to work on the design of Shipmeadow Solar Farm. We have been in consultation with Suffolk Highways and East Suffolk Council regarding construction traffic and we are continuing to work on a design that minimizes any potential impacts. We are also continuing our site surveys including ecology surveys. We will keep the community notified should any planning application be submitted to East Suffolk Council in the future.”

The correspondence from Anne Law was noted. Their group is focused on the Stop Solar Farm and cannot commit to other ventures. JH mentioned she would like to create a working group for pioneering the use of the Sub Station in the village. Who and how do we go about this? It would be worth finding what the village would like, there has been no interest in the Community Energy Group.  
**Action JH** to look at additional energy items.

- b. Update on Top Road speeding issues. Discussed under 6.
- c. Update on the finger post signs at the bottom of School Lane. The brown finger posts have been fitted to the road sign.

There was a discussion over the faded speed signs and the missing footpath signs.

**Action Clerk** to report these.

6. **Adjournment –**

- This item was discussed under 5b.  
The village now has 9 people interested in the Neighbourhood SpeedWatch. They are being trained on the Tuesday, 3<sup>rd</sup> September 2024. They will start with random times throughout the day. But using the obvious times too, school runs, dinnertime and leaving off times.
- There was a working group meeting to discuss the new SID. The SID that was considered the best was from Elan City and is battery operated bi-directional. The

cost is £2,500 but the quote will need to be updated. It has USB and Bluetooth connection. County Cllr Cloke has agreed £1,000 from her ward funds. Tony will organise a photo opportunity with JC/SCC involvement. Once the funding has been received the order will take 3-4 weeks.

**7. Opportunity for District Councillor and County Councillor to speak.**

- a. Judy Cloke’s report – received. JC had a meeting and tour at Denver Sluice. The catchment is part of Suffolk. The sluice was built in 1847. The fens are sinking as the sea is rising. There is a project to decide what to do; replace – where or leave it.
- b. District Councillor report – received.
- c. Leaders report. – not received.

Resume Standing Orders

**8. To discuss any planning applications**

No additional planning application were submitted. Planning applications between meetings:

- **DC/24/2392/VOC** | Variation of Condition 2 of DC/20/4174/FUL - Conversion of agricultural barns to single residential dwelling following pre-application DC/20/1596/PREAPP, with associated garage, landscaping and parking. Modern adjacent agricultural barn to be demolished - Amended floor plans and elevations. Sunset Barn Mill Lane Ilketshall St Andrew Beccles Suffolk NR34 8JL *Awaiting decision.*
- **DC/24/2208/FUL** | Change of use application to regularise and expand current car sales display area | Avenida Halesworth Road Ilketshall St Lawrence Beccles Suffolk NR34 8LB. *Awaiting decision.*

**9. To discuss any highways issues**

- a. To receive an update and agree any action on the persistent overflowing/flooding correspondence.  
There appears to be two separate flooding issues. (1) the above, outside the village hall, which is a highways issue, and (2) opposite the mardle. Working party is needed over the winter to clear the silt
- b. To discuss the request for an additional SID, and update from the Speed sign working group. Completed see above.

**10. To discuss and agree the finances:**

- a. AGAR To note the Internal Audit Report 2023-2024. Completed, no issues.
- b. To appoint Internal Auditor for this financial year, 2024-2025. Adrian Sampson is happy to undertake the internal audit again next year.
- c. Payments for the month

**Payment summary  
2nd September 2024**

Date	cheque payee		Ref	Cheque Number	Total
02/09/2024	R Apps	Website	24/008	100431	£180.00
	cancelled			100432	
02/09/2024	HMRC Deductions		24/009	D/d	£311.89

02/09/2024	Tina Newby	Wages /exp	24/010	100433	£299.15
02/09/2024	ISA Village Hall	Insurance	24/011	100434	£920.89

**Total Payments                    £1,711.93**

02/09/2024	ISA PC	Unity trf		100435	£6,000.00
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£7,711.93

Total Payments approved £7,711.93

- d. Update on the finances for 2024-2025  
Reported the three account balances. It was noted that the two savings account can be migrated over to Unity Trust Account as one savings account.cx  
Unity Trust Account has been opened and the cheque above will add funds into the account.

**11. To discuss Parish Council items:**

- a. Suggestions for publicising the Parish Council (IB). The Sheaf Magazine was mentioned. **Action [RA]** to contact Sheaf Magazine with PC contact details and meeting dates.
- b. Clarification of our relationship and routes of communication with the Village Hall Committee (IB). PC should be invited to the Committee meetings. VHC should keep the Parish Council involved with what is happening. **Action Clerk** to check VHC constitution for information on members.
- c. To confirm the meeting dates for 2025.  
6<sup>th</sup> January 2025, 3<sup>rd</sup> March 2025, 5<sup>th</sup> May 2025 (BH?) – change to 12<sup>th</sup> May, 7<sup>th</sup> July 2025, 1<sup>st</sup> September 2025 and 3<sup>rd</sup> November 2025. **RESOLVED:** To approve the meetings dates for 2025, with 12th May 2025.
- d. Secure WCAG.2.2 Compliance – Protect your council. Free Audit of the website. **Action Clerk** to check to see if the PC website is Web accessible WCAG.202 compliant.

**12. To discuss the other meetings held between the Parish Council meetings:**

- a. Village Hall Report – not received
- b. Commons and the Land Management Committee. Not received. There was a long conversation over the new constitution that the Commoners would not agree. The Parish Council are the guardians of the Commons Association.  
**Action Clerk** to add the Constitution to the agenda in November.

**13. Correspondence:**

- Broads Authority Active Travel Project. (Broads Authority) - noted

**14. Date of next meeting 4<sup>th</sup> November 2024.**

**15. Admission to meetings:**

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

**16. To revisit the Clerk's pay, Working from home allowance.** RESOLVED: To agree the annual increase of pay scales to pay scale 17 £14.95 with 'working from home' allowance of £8 per month.

No more business to transact the Chairman closed the meeting at 9.29pm

Signed.....

Date.....